



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
MINUTES**

**TUESDAY, Sept. 18, 2018, at 4:30 p.m.
At INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
248-505-6829**

1. CALL TO ORDER: Kristi Kusek called the meeting to order at 4:31 pm
2. ROLL CALL
 - Board members present: Kristi Kusek, Bill Alwin, Carlie Puckett, Mark Douglas (joined at 4:47 pm)
 - IES Representative: Sara Vereeke, Marty Lappe
 - LSSU: John Chandler
3. CONSENT AGENDA: Bill Alwin made a motion to approve the consent agenda as presented. Carly Puckett seconded. Passed unanimously.
 - a. Agenda
 - b. Previous Minutes – Board Meeting on August 21, 2018
4. PUBLIC COMMENT ON AGENDA ITEMS - NONE
5. FINANCIAL REPORT: Dave Zimmer reviewed the financial support
 - a. August Financial Report: Finances for month ending are trending similarly to last year. Here are some highlights:
 - i. There are a few planned staffing additions this year that were expected. Other expenses are trending as expected.
 - ii. We anticipate a cashflow loan from IES to help with cash flow until state funding is received.
 - iii. August is usually a busy month for purchases for the school year.
 - iv. We were awarded a Rural Grant this year which will help the school finances.
 - v. Overall the school is in a good financial position to start the year
6. SCHOOL REPORT: Marty Lappe shared some highlights from the school for the last

month including

- a. Eidex reporting tool: New tool we are using for student growth and financial data that we can use to evaluate our current data and trends and compare them with other districts. We expect it to be a great tool to analyze and understand data better. LSSU provides this for all their Charter Schools
- b. Ourschool Data: Another tool that we have available to evaluate student growth data. We can combine MAPs data with running records to really understand a student's performance.
- c. Strategic Plan
 - i. Ideal Graduate
 - Eidex/OurSchoolData:
 - Eidex reporting tool: New tool we are using for student growth and financial data that we can use to evaluate our current data and trends and compare them with other districts. We expect it to be a great tool to analyze and understand data better. LSSU provides this for all their Charter Schools
 - Ourschool Data: Another tool that we have available to evaluate student growth data. We can combine MAPs data with running records to really understand a student's performance.
 - All-School Assembly: Monday mornings: Start out with 10 minutes with all students with the theme of "Be the one". Includes Be Nice theme for the week. Also challenges everyone to be the one to make positive choices
 - Bus Leadership Initiative: Middle schoolers who are providing leadership to others on the bus. Some middle schoolers are assigned a particular group of students to help them board the bus – others are floaters who help all students. Seeing positive behavior changes on the bus as a result of this program
 - Field Experiences/ODC: We have a grant to help fund transportation to outdoor activities. Team is working hard to connect outdoor activities with curriculum
 - ii. Teaching and Programming
 - Frontline: Teacher Evaluations: Teacher evaluations online starting this year with this new tool. Great way to track information and have it available online.
 - Staff Weekly Meetings: Marty is meeting weekly with K/1st, 2nd-5th grade, and middle school to touch base on student achievement, Outdoor Discovery Center activities, etc.
 - Community Engagement: continuing partnership with Outdoor Discovery Center and the partnership is going well.
 - CandyLand Math and Parent Info Night : Had an Ice Cream Social and tied in math curriculum information. Held it right after school because we had great turnout last year at that time – this year turn out wasn't as good, so the team is trying to find the best time/format to attract more parents.
- d. Enrollment: Current enrollment is right at budgeted level. We anticipate possibility of decreasing one student yet this week.

7. ACTION ITEMS

- a. Bill Alwin make a motion to approve the IES Learning Device Program, as modified per below discussion. Seconded by Carly Pucket. Passed unaimoulsy.
 - i. In the past we have had a very simple Learning Device agreement – we have modified an agreement that is used at other IES

Schools to fit Innocademy Allegan. Our devices are not taken home, so the agreement was modified to fit use at school. We also included a possible replacement cost charge if intentionally damaged.

1. The board recommended adding the option to include community service to offset the charges. Marty made this change to the policy prior to the board vote.

8. DISCUSSION ITEMS

- a. New Attendance policy/codes: Ottawa ISD modified their attendance policy to include more of an intervention support for attendance. Their new policy is similar to how we currently handle attendance (talking to parents about reasons for absence, offering assistance to have students attendance improve, etc.). The reason this impacts Innocademy Allegan is because our student management system is through Ottawa ISD. Ottawa ISD is modifying the codes used in this system for attendance and how they track towards the truancy process. Biggest change is if sick, student needs medical doctor's note to be excused. The board discussed the new policy including implications for parents.
 - b. LSSU Re-Authorization Timeline: Innocademy Allegan will be going through the re-authorization process this year with LSSU. This is a year-long process with our application being due October 19th. We are requesting the due date to be moved to October 26th in order to allow board approval of the application at the next regularly scheduled board meeting.
9. LSSU COMMENT: John Chandler did not have any comments other than complimenting Kristi Kusek on running a great meeting
10. PUBLIC COMMENT ON NON-AGENDA ITEMS: NONE
11. ADJOURNMENT: Mark Douglas made a motion to adjourn the meeting at 5:21. Carly Puckett seconded. Passed unanimously.

NEXT REGULAR MEETING: Tuesday, October 23, 2018 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by

the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56TH FENNVILLE, MI)