



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
ORGANIZATIONAL MEETING OF THE BOARD OF
DIRECTORS MINUTES**

**TUESDAY, June 25, 2019, at 5:15 p.m.
At INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
248-505-6829**

1. CALL TO ORDER – Teresa Kline called the meeting to order at 5:19 pm
2. ROLL CALL
 - a. BOARD MEMBERS: Teresa Kline, Bill Alwin, Kristi Kusek, Carlie Puckett, Elaine Crofton
 - b. GUESTS: Chad Zuber, Marty Lappe, Sara Vereeke, Doug McNeil
3. CONSENT AGENDA Bill Alwin made a motion to accept the consent agenda as presented. The board requested to make the change of adding action item A of Approving the the Final Terms and Conditions. Seconded. Passed unanimously.
 - a. Agenda
4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
5. ACTION ITEMS
 - A. Kristi Kusek made a motion to accept the Final Terms and Conditions. Carlie Pucket seconded. Passed unanimously.
 - B. Designation of the public places in which notice of the annual board-meeting calendar and individual meeting notices will be posted.
 - a. No change, remaining as:
 - i. Innocademy Allegan Campus – 2611 56th Street; Fennville, MI 49408
 - ii. <https://allegan.innocademy.com/about/board/>
 - C. Designation of principal print media source
 - a. No change, remaining as:
 - i. Holland Sentinel

- D. Designation of depository or depositories for Academy funds.
 - a. No change, remaining as:
 - i. West Michigan Community Bank

- E. Designation of Board Members and/or other personnel who are to be eligible to sign Academy checks.
 - a. Change, addition of Vice President to ease annual transitions:
 - i. President
 - ii. Vice President
 - iii. Treasurer
 - iv. Secretary
 - b. Bill Alwin made a motion to add the Vice President to those eligible to sign academy checks. Carlie Puckett seconded. Passed unanimously.

- F. Designation of organizations with whom we hold memberships.
 - a. No change, remaining as:
 - i. MAPSA
 - ii. National Charter Schools Institute
 - iii. Fennville Chamber of Commerce

- G. Designation of personnel authorized by the board of directors to negotiate and implement contracts with vendors.
 - a. No change, remaining as:
 - i. Marty Lappe
 - ii. Dave Zimmer

- H. Appointment of the Academy's Chief Administrative Officer (CAO).
 - a. No change, remaining as:
 - i. Marty Lappe

- I. Appointment of the Title IX Coordinator
 - a. No change, remaining as:
 - i. Marty Lappe
 - 1. Freedom of Information Coordinator
 - 2. Civil Rights Coordinator
 - 3. Asbestos Designee
 - 4. Copyright/ASCAP Coordinator
 - 5. ACH/ETO Officer

- J. Appointment (or reappointment in subsequent years) of board legal counsel.
 - a. No change, remaining as:
 - i. Saunders Winter McNeil, PLC

- K. Appointment (or reappointment in subsequent years) of Criminal Background Check Processor.
 - a. No change, remaining:
 - i. Sara Vereeke

- L. Appointment (or reappointment in subsequent years) of external independent auditor.
 - a. No change, remaining as:
 - i. Manner Costerisan

- M. Adoption of Annual Board of Directors 2019-2020 Meeting Schedule
- a. No change - 3rd Tuesday of every month, at 4:30 pm EST, at Innocademy Allegan Campus, unless otherwise noted:
 - i. August 20
 - ii. September 24
 - iii. October 22
 - iv. November 19
 - v. December 17
 - vi. January 21
 - vii. February 25
 - viii. March 17
 - ix. April 21
 - x. May 19
 - xi. June 23:
 1. 2020-2021 Budget Hearing – 4:15 p.m.
 2. Regular Board Meeting – 4:30 p.m.
 3. Organizational Meeting – 5:15 p.m.
 - xii. July (None)
 - b. Elaine Crofton made a motion to approve the 2019-20 meeting schedule. Kristi Kusek seconded. Passed unanimously
- N. Designation of a Compliance Coordinator
- a. No change, remaining as:
 - i. Marty Lappe
- O. Appointment (or reappointment in subsequent years) of the board's recording secretary
- a. No change, remaining as:
 - i. Sara Vereeke
 - ii. Heidi Wolters
- P. Designation of the person responsible for posting the board's annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.
- a. Change, addition of Sara Vereeke:
 - i. Heidi Wolters
 - ii. Marty Lappe
 - iii. Sara Vereeke
 - b. Kristi Kusek made a motion to add Sara Vereeke to those designated to post the meeting calendar, notices and agendas. Carlie Puckett seconded
- Q. Approve Family Resource Guide: Elaine Crofton made a motion to approve the Family Resource Guide. Bill Alwin seconded. Passed unanimously.
- R. Approve standard agenda format (Attachment A) Kristi Kusek made a motion to approve the standard agenda format as presented. Bill Alwin seconded. Passed unanimously.
- S. Election of Officers Bill Alwin made a motion to accept the slate of officers as listed below. Elaine Crofton seconded. Passed unanimously.
- i. President: Teresa Kline
 - ii. Vice President: Kristi Kusek

- iii. Secretary: Elaine Crafton
- iv. Treasurer: Bill Alwin
- v. Trustee(s): Carlie Puckett

- T. Appointment of Board Representative on the School Improvement Team (SIT)
 - a. No change, remaining as:
 - i. Carlie Puckett

6. LSSU COMMENT - NONE

7. PUBLIC COMMENT ON NON-AGENDA ITEMS - NONE

8. ADJOURNMENT – Kristi Kusek made a motion to adjourn the meeting at 5:33 pm. Carlie Puckett seconded. Passed unanimously

NEXT REGULAR MEETING: Tuesday, August 20, 2019 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting

should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY
HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS
(2611 56TH FENNVILLE, MI)

ATTACHMENT A



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
AGENDA**

TUESDAY, Month Date, Year, at 4:30 p.m.

At INNOCADEMY ALLEGAN CAMPUS

2611 56TH Street

Fennville, MI 49408

248-505-6829

1. CALL TO ORDER
2. ROLL CALL
3. CONSENT AGENDA
 - a. Agenda
 - b. Prior Month's Minutes – Board Meeting: Month Date, Year
4. PUBLIC COMMENT ON AGENDA ITEMS
5. SCHOOL REPORT
6. ACTION ITEMS
 - a. Motion to
7. DISCUSSION ITEMS
 - a. X
8. LSSU COMMENT
9. PUBLIC COMMENT ON NON-AGENDA ITEMS
10. ADJOURNMENT

NEXT REGULAR MEETING: Tuesday, Month, Date, Year at 4:30 p.m.

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