



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
AGENDA**

TUESDAY, April 21, 2020 at 4:30 p.m.
via [ZOOM Online](#) and Zoom Phone at 1-929-436-2866
INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
248-505-6829

1. CALL TO ORDER: Teresa Kline called the meeting to order at 4:32 pm
2. ROLL CALL
 - a. Board Members: Teresa Kline, Elaine Crafton, Kristi Kusek
 - b. IES Staff: Bob Soulliere, Marty Lappe, Sara Vereeke
 - c. LSSU: John Chandler
3. CONSENT AGENDA
 - a. Agenda: Elaine Crafton made a motion to accept the agenda as presented. Kristi Kusek seconded. Passed unanimously.
 - b. Approve Previous Minutes – March 17, 2020: Elaine Crafton made a motion to accept the previous minutes as presented. Kristi Kusek seconded. Passed unanimously.
4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
5. SCHOOL REPORT:
 - a. Teachers Are Not Available: School Closing
6. DISCUSSION ITEMS
 - a. COVID-19 Update: Marty Lappe gave the board an update on developments due to COVID-19.
 - i. Continuity of Learning Plan: Submitted on April 9th and Approved by LSSU on April 13th: Our building is closed, but school is not! Worked with Teacher Leaders from both Innocademy Zeeland and Innocademy Allegan. Submitted our plan on April 9th and approved by LSSU on April 13th
 - Last week we did a soft launch to help kids learn new tools, set

- up sign-ins, etc.
 - New learning started today with new plans posted weekly online for families. Marty shared the focused learning targets and the weekly plan website that parents are using to access ongoing learning. The team created one spot where families can see when Zoom meetings are being held and weekly learning activities. Fridays are focused on specials areas with outdoor activities to do as a family.
 - ii. Parent Meeting: April 16th : Held 2 meetings: Elementary and Middle School. Received many positive comments from parents. The meeting was recorded and posted on the Innocademy Allegan website
 - iii. Device and MiFi Delivery: April 17th : Devices were sterilized and given out on April 17th. The devices are filtered through our server for internet safety. We have also added internet access in our parking lot for families. We are working on supplying internet for families who did not have internet at home.
 - b. Outdoor Learning Environment Plans: Marty Lappe shared more information on the Outdoor Learning Environment plans.
 - i. Process: We are working with an Architect to develop plans. These plans are being reviewed by staff and parents through a feedback process. Anticipate once feedback is finalized that we will have a final plan that includes several “phases” of the process
 - ii. Budget: A small amount of IES Grant money available, but anticipate fundraising once we had the plan.
 - c. Board Participation in Teacher Appreciation Week (May 4-8): The staff is putting together an appreciation for teachers. Marty Lappe asked if the board would like to do something from the board.
 - d. Open Board Position Update: Marty Lappe talked with one candidate about joining the board. She is interested, however, she needs to wait for a bit to join the board.
7. FINANCIAL: Dave Zimmer presented financial update with the board
 - a. Discuss 2020-2021 School Budget: News from the state is that the current state aid could be in jeopardy of cuts. We are anticipating a negative supplemental as early as June and a potential cut for next year. The team is planning for staffing for next year and beginning to create a budget including these forecasts
 - b. Discuss CARES Act and FEMA Grant: IES was able to reduce principal payments on the buildings through these acts/grants – this could be helpful going forward to provide the schools with some reduced costs. FEMA grants – opportunities to apply for emergency protective measures – we do not have a need for this type of measures at this time.
 - c. Financials: Kristi Kusek made a motion to add March Quarterly Financial Report into the agenda. Seconded by Elaine Crafton. Passed unanimously.
8. ACTION ITEMS
 - a. Kristi Kusek made a motion to approve the Budget Amendment #2, as presented. Elaine Crafton seconded. Passed unanimously.
 - a. Dave Zimmer shared an overview of the Budget Amendment with the board including Revenue and Expense changes since the last budget amendment. The result of this amendment is an overall balanced budget for the year.
 - b. Elaine Crafton made a motion to approve the March Quarterly Financial Report, as presented. Kristi Kusek seconded. Passed unanimously.
 - a. Dave Zimmer shared an overview of the quarterly financial report with the board.
 - c. Kristi Kusek made a motion to approve the Continuity of Learning Plan, as

submitted and approved by LSSU, to comply with Executive Order 2020-35. Elaine Crafton seconded. Passed unanimously.

- a. Marty Lappe gave the board an overview of the approval process for the Continuation of Learning Plan.
 - d. Elaine Crafton made a motion to approve the Resolution to Grant Emergency Power to the School Leader to comply with Executive Order 2020-35. Kristi Kusek seconded. Passed unanimously.
 - a. Marty Lappe gave the board an overview of this resolution to grant Emergency Powers to the School Leader for the period of time covered by the Emergency Declaration.
9. LSSU COMMENT: John Chandler congratulated the board on conducting a very good virtual meeting. John also wanted to recognize Marty and the staff for all the work they have done to support students during this time. The Continuity of Learning plan was very well done and LSSU had minimal modifications to the plan after it was submitted.
10. PUBLIC COMMENT ON NON-AGENDA ITEMS: NONE
11. ADJOURNMENT: Kristi Kusek made a motion to adjourn the meeting at 5:15. Elaine Crafton seconded the motion. Passed unanimously.

NEXT REGULAR MEETING: Tuesday, May 19, 2020 at 4:30 p.m.

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
269-561-4050

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available

at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56TH FENNVILLE, MI)