



*"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21<sup>st</sup> century skills for career readiness and global citizenship.*

**INNOCADEMY ALLEGAN CAMPUS  
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

**TUESDAY, May 19, 2020 at 4:30 p.m.**  
via [ZOOM Online](#) and Zoom Phone at 1-929-436-2866  
**INNOCADEMY ALLEGAN CAMPUS**  
**2611 56TH Street**  
**Fennville, MI 49408**  
**248-505-6829**

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1. CALL TO ORDER: Teresa Kline called the meeting to order at 4:34 pm
2. ROLL CALL
  - a. Board Members: Teresa Kline, Elaine Crafton, Kristi Kusek, Carlie Puckett, Bill Alwin (arrived at 4:43 pm)
  - b. IES Staff: Bob Soulliere, Marty Lappe, Sara Vereeke, Dave Zimmer, Melody Delostrico, Rachel Warren, Michelle Tourangeau, Jessica Kempema, Lindsay Vander Zwaag
  - c. LSSU: John Chandler
3. CONSENT AGENDA
  - a. Agenda: Elaine Crafton made a motion to accept the agenda as presented. Seconded by Kristi Kusek. Passed unanimously.
  - b. Approve Previous Minutes – April 21, 2020 Elaine Crafton made a motion to accept the agenda as presented. Seconded by Carlie Puckett. Passed unanimously
4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
5. SCHOOL REPORT
  - a. Ms. Jessica (Y5/K); Ms. Rachel (1<sup>st</sup>); Ms. Michelle (2<sup>nd</sup>)
    - i. MS Jessica's class activities: Young 5's and Kindergarten working on all about stories. Math working on addition/subtraction fluency. Jessica described the distance learning activities including Zoom classroom meetings that have included virtual read-alouds, virtual field trips, guided drawing and several tech tools. Participation has been good in these Zoom meetings and they have been fun!
    - ii. Ms Rachel's class activities: 1<sup>st</sup> grade has been working on Character

studies. Math has been working on fact fluency. We have also been sharing Outdoor Discover Center activities including a nest activity and virtual tour. We have not reached all families – hard to reach everyone given everyone’s situations. She is trying to support families in many different ways.

- iii. Ms Michelle’s class: Michelle joined shortly before the school closing – so she was still learning kids and families. They are working on poetry – they did an acrostic for Mother’s day. In Math they are working on telling time. Spelling they are working on words including in sentences. She has had good participation, but not all students are participating.
- iv. The Board complimented the teachers on the work they are doing with students. The board asked about engagement in distance learning. The team has been working to support parents who have been thrown into teaching their kids in this new environment. The board had a good discussion on the current learning environment. The board also encouraged staff in the work they are doing to support kids.

## 6. DISCUSSION ITEMS

- a. School Improvement Plan Policy and Update (Ms. Lindsay): Lindsay VanderZwaag reviewed the School Improvement process. The state has extended the deadline, however, the team is planning on presenting the final plan for approval at the June Board Meeting.
  - i. This year looks different without the MSTEP results this year. The team is finalizing the measurement to be used in replacement to MSTEP. The goals will be centered around Reading, Math, College Readiness, and Engagement. The plan can always be adjusted if school looks different in the fall.
  - ii. The team is also working on a comprehensive Professional Development plan to help support the School Improvement Plan. This way the Professional Development given to staff supports growth in the School Improvement Plan goals.
- b. 8<sup>th</sup> Grade Graduation: Marty Lappe reviewed the plans for 8<sup>th</sup> grade graduation this year. The team is planning a virtual graduation for graduates. The team will be delivering a “graduation in a box” including a cap/tassel, cookies, decorations, etc. that kids can open together during the ceremony. The school is also having pizza delivered to each family to celebrate.
- c. 2020-2021 School Calendar: Marty Lappe shared some thoughts about the 2020-2021 including thoughts about changing the calendar due to unknowns for the beginning of school and the potential for intermittent closures. There are pros and cons to making calendar adjustments. We are considering the potential of aligning more closely with neighboring districts.
- d. Food Grants for IAC Families: Marty Lappe reviewed food service grants available to our families
  - i. Holland Christian: Still continuing to work with Holland Christian through the end of this school year. Holland Christian was awarded a grant that allows for a box of fruit, box of vegetables and a dairy product each week. This food will be available at our school and we will be taking it to 2 bus stops. So great to offer fresh produce to families!
  - ii. The Mitten Brewing Company: We currently have an outstanding balance for school lunches totaling approximately \$2200. We sent a letter to Mitten Brewing Company requesting help paying off this balance – we just found out today that they (with their partners) will be covering this entire balance. The school is going to be thanking the Mitten publicly on Social Media and news outlets.
- e. ESP Evaluation and Board Self-Evaluation: It is time once again to compile ESP Evaluations and board Self-Evaluations. Marty Lappe asked the board to

complete these evaluations by June 16<sup>th</sup>. Results will be shared at the next board meeting.

- f. Spring Board Policy Update: Marty Lappe shared an overview of changes in the Spring Board Policies. The board will be asked to vote on these policies next month.
- g. Financial 2020/21 Budget Development Update: Dave Zimmer shared an update on the 2020/21 budget development process. The board will be asked to approve the 2020/21 budget at the June meeting. There is a lot of variability in the state/federal funding for next year. The team has developed a staffing plan that aligns with expected enrollment for next year. Dave shared a few scenarios the team is considering to show the board what to expect when the Budget is presented next month. The team is working hard to develop a workable budget given a lot of unknowns for next year.

7. FINANCIAL

- a. Review April Financials: Dave Zimmer reviewed the April Financials with the board. Revenue is comparable to last year. Expenses are trending as expected as well. Overall budget is tight, but we expected that given the trends this year. The team will be working together to end the year in the best possible position going into next year.

8. ACTION ITEMS

- a. Kristi Kusek made a motion to approve the Notice of a Public Hearing for the 2020/21 budget. Carlie Puckett Seconded. Passed unanimously.
  - a. Marty Lappe shared the Notice of Budget hearing with the board. This is required to be in the Local Paper before our Budget Meeting next month.

9. LSSU COMMENT: John Chandler thanked the board for a good meeting and wished the board well.

10. PUBLIC COMMENT ON NON-AGENDA ITEMS: Theresa Kline shared that the Library is going to be doing the summer reading program online through read square. There will be prizes available for participation through this program. The library is also doing virtual programming via the Facebook page that the students are available to families for free.

11. ADJOURNMENT Bill Alwin made a motion to adjourn the meeting at 5:37 pm. Seconded by Kristi Kusek. Passed unanimously.

NEXT MONTH'S MEETINGS: June 23, 2020

Budget Hearing:	4:15
Regular Meeting:	4:30
Organizational Meeting:	5:15

Minutes of all board meetings are available after approval by the board at [allegan.innocademy.com/our-board/](http://allegan.innocademy.com/our-board/) and at:

**INNOCADEMY ALLEGAN CAMPUS**  
**2611 56TH Street**  
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**269-561-4050**

Individuals wishing to address the Board of Directors will be recognized in accordance with

Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56<sup>TH</sup> FENNVILLE, MI)