



"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21st century skills for career readiness and global citizenship.

**INNOCADEMY ALLEGAN CAMPUS
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
AGENDA**

TUESDAY, September 15, 2020 at 4:30 p.m.
via [ZOOM Online](#) and Zoom Phone at 1-929-436-2866
INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408
248-505-6829

1. CALL TO ORDER: Teresa Kline called the meeting to order at 4:31 pm
2. ROLL CALL
 - a. Board Members: Teresa Kline, Elaine Crafton, Bill Alwin
 - b. IES Staff: Marty Lappe, Bob Soulliere, Dave Zimmer, Sara Vereeke
 - c. LSSU: John Chandler
3. CONSENT AGENDA:
 - a. Agenda: Bill Alwin made a motion to accept the agenda as presented. Elaine Crafton Seconded. Passed unanimously.
 - b. Approve Previous Minutes – August 18, 2020: Elaine Crafton made a motion to accept the previous minutes as presented. Bill Alwin seconded. Passed unanimously.
4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
5. SCHOOL REPORT
 - a. Teachers will be joining starting next month to report out on classroom activities
6. DISCUSSION ITEMS
 - a. Strategic Planning: Marty Lappe explained that we are going to be reviewing the school strategic plan. Marty and Teresa Kline did some planning to include strategic planning on a regular basis in board meetings. The first place the board will start is evaluating mission/vision statements.
 - b. Curriculum Review Cycle: Marty Lappe shared the curriculum review cycle with the board and updated board members on the status of the subjects currently under review.
 - c. Fall Board Policy Update: Marty Lappe shared the updates to the Board Policy manual for review by the board. There are a few changes and the board will be

asked to formally approve these changes next month.

- d. Enrollment Update: Marty Lappe gave the board an update on the enrollment both at Innocademy Allegan Campus and VAAC Virtual School. Enrollment at VAAC has now closed, so families can no longer join that program. Marty also shared the breakdown of students in-person and virtual learning.
- e. Staffing Update: Marty Lappe shared a staffing update with the board.
- f. Open Board Member Seat: Elaine Crafton talked with a potential board member, however that candidate declined. Elaine feels like this is a tricky time to encourage people to join the board – specifically encouraging parents to join the board. Elaine volunteered to talk with staff to inquire what parents would be potentially a good fit for the board.
- g. Conflict of Interest Signatures: Sara Vereeke shared that the board needs to complete the annual Conflict of Interest disclosures.

7. FINANCIAL

- a. Review August Financials: Dave Zimmer shared the August financials with the board. Financials are trending as expected at this point in the year. Dave is paying close attention to the budget news coming out of Lansing to know the funding to expect. The budget as approved assumed a funding reduction, however, the expectation is that funding will be closer to last year's per pupil level. This will allow a little more breathing room in the budget for this year.
- b. Financial audit: Dave shared a highlight from the Financial audit with the board. There were no management letters issued and the audit was approved.

8. ACTION ITEMS

- a. Elaine Crofton made a Motion to approve the Extended COVID-19 Learning Plans (ECLP), as well as the Charter Contract Amendment. Seconded by Bill Alwin. Passed unanimously.
 - a. Marty Lappe shared highlights of the plan with the board. This plan guarantees that we will continue to educate kids with excellence. There are also requirements in this plan for assessment as well as reports to the board on student progress and attendance.
- b. Bill Alwin made a motion to approve the 2020-2021 School Year Seat Cap Adjustment. Seconded by Elaine Crafton. Passed unanimously
 - a. Marty Lappe shared the background and explanation of this request with the board. The board had a good discussion on this proposal.

9. LSSU COMMENT: John Chandler asked the current enrollment numbers at Innocademy Allegan. John also complimented the board in their work towards finding additional board member(s).

10. PUBLIC COMMENT ON NON-AGENDA ITEMS: NONE

11. ADJOURNMENT: Elaine Crafton made a motion to adjourn at 5:17 pm. Seconded by Bill Alwin.

NEXT REGULAR BOARD MEETINGS: October 27, 2020

Minutes of all board meetings are available after approval by the board at allegan.innocademy.com/our-board/ and at:

INNOCADEMY ALLEGAN CAMPUS
2611 56TH Street
Fennville, MI 49408

269-561-4050

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56TH FENNVILLE, MI)