



*"By embracing innovation, Innocademy Allegan Campus students are equipped to be leaders with 21<sup>st</sup> century skills for career readiness and global citizenship.*

**INNOCADEMY ALLEGAN CAMPUS  
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS  
AGENDA**

**TUESDAY, October 27, 2020 at 4:30 p.m.**  
via [ZOOM Online](#) and Zoom Phone at 1-929-436-2866  
**INNOCADEMY ALLEGAN CAMPUS**  
**2611 56TH Street**  
**Fennville, MI 49408**  
**248-505-6829**

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1. CALL TO ORDER: Teresa Kline called the meeting to order at 4:34 pm
2. ROLL CALL
  - a. Board Members: Teresa Kline, Elaine Crafton, Bill Alwin, Elaine Crafton, Kristi Kusek
  - b. IES Staff: Marty Lappe, Dave Zimmer, Bob Soulliere, Jacoba Diekema-Mead, Jessica Kempema, Michelle Toureangeu
  - c. LSSU: John Chandler
  - d. Guests: Ryan Johnson – Maner Costerisan
3. CONSENT AGENDA
  - a. Agenda: Bill Alwin made a motion to approve the agenda as presented. Elaine Crafton seconded. Passed unanimously.
  - b. Approve Previous Minutes – September 15, 2020 Elaine Crafton made a motion to approve the Previous Minutes as presented. Bill Alwin seconded. Passed unanimously
4. PUBLIC COMMENT ON AGENDA ITEMS: NONE
5. SCHOOL REPORT
  - a. Elementary Cell: Jessica (Y5-K), Jacoba (1<sup>st</sup>-2<sup>nd</sup>), and Michelle (3<sup>rd</sup>-4<sup>th</sup>)
    - i. Jessica Kempema – In writing they are working on letters. Her class goes to ODC on Tuesday mornings for nature based learning. The kids really enjoy this time at ODC.
    - ii. Jacoba Diekema-Mead – Her class goes to ODC on Tuesday mornings and they have been really enjoying that time. The ODC staff gives additional activities to do at school – her students are really enjoying these activities. They have been spending a lot of purposeful time talking about

school and how to be a good student. Another great thing in her classroom is using Zearn for Math – it is an online curriculum that the students have been enjoying.

- iii. Michelle Toureangeu: Her class has also been using Zearn for Math and the kids have been really enjoying it. In addition, it prepares them for the possibility of going remote at some point during the year. Michelle has also been working with her students on self-awareness and working together. Her class is going to the ODC on Wednesdays every other week. They are focusing on indigenous people and pioneers.

## 6. DISCUSSION ITEMS

- a. Strategic Planning: Marty Lappe shared a new values statement to board members for their review.
  - i. Values Statement (Elaine): Elaine Crafton shared highlights of the mission, vision statements to make them relevant for what is happening now in the school. Elaine asked for feedback from the other board members. The board had a discussion about the vision statement.
  - ii. Next Steps (Teresa): Teresa Kline reviewed next steps in this process and what the board can expect next month.
- b. COVID-19
  - i. Enrollment (VAAC and In-Person): Marty Lappe gave the board an update on enrollment. Previously several families had expressed interest in returning to in-person learning, however, with the number of cases increasing, families are re-considering. Marty is anticipating changes at semester depending on the COVID rates at that time.
  - ii. Reporting Update: Marty Lappe gave an update on COVID quarantine/positives to the board.
- c. 2019-20 LSSU Annual Review Governance and Compliance: Marty Lappe reviewed this report with the board. This is a new report showing our compliance with LSSU requirements. Overall the report shows a favorable rating
- d. Open Board Member Seat Update: Marty Lappe encouraged the Board Members to continue seeking additional board members. Elaine Crafton visited the staff meeting to ask staff to think of parents. Marty will follow up with staff to inquire if they have any parents to recommend.

## 7. FINANCIAL

- a. Review Quarterly Statement: Included in September
- b. Review September Financials: Dave Zimmer reviewed the September financials with the board. Revenue is trending as expected. Expenses are trending as expected – the team has worked hard to be cautious with spending this year based on lower enrollment. Dave expects to share a budget amendment with the board in November that will include changes in enrollment, state funding, and COVID specific funding. Dave is hoping to present a balanced budget with higher funding levels from the state than budgeted.

## 8. ACTION ITEMS

- a. Elaine Crafton made a motion to approve the Quarterly Financial Statement. Kristi Kusek seconded. Passed unanimously
- b. Elaine Crafton made a motion to accept the financial audit from Maner Costerisan. Bill Alwin seconded. Passed unanimously.
  - i. Ryan Johnson from Maner Costerisan shared a summary of the financial audit. Ryan thanked the team for allowing them to perform the audit and specifically thanked Dave Zimmer for the outstanding job he does managing finances. Ryan shared an overview of the audit with the board and encouraged the board to familiarize themselves with the information contained in the audit report. The report contained a clean audit with no

findings.

- c. Kristi Kusek made a motion to approve Monthly Extended COVID-19 Learning Plan Actions. Elaine Crafton seconded. Passed unanimously
    - i. Marty Lappe gave the board an overview of this new document. Marty will be submitting this document for approval each month this year per state guidelines. This report shows attendance/engagement of our online learners. The trend of engagement is improving over the 4 week period shown. Our staff is helping the VAAC to connect with our students currently attending there to help insure they are connecting and learning. Marty also updated the board on new assessment used in the ECLP:
      - for K-1 – they will now be using Reading Fluency as the assessment in our ECLP.
      - VAAC students will be using the assessment selected by that program and not NWEA MAPs.
  - d. Bill Alwin made a motion to approve Fall '20 board policy updates. Elaine Crafton seconded. Passed unanimously.
    - i. Marty Lappe reviewed the board policy changes with the board. There are 2 policies changing for the fall policy update.
9. LSSU COMMENT: John Chandler complimented Dave and the staff on a great audit report. John also complimented the board on the great performance on the LSSU report. John reminded the board that there are webinars available for Board Members to attend for Professional Development hours. He also mentioned that there are many other options that boards can participate in for Professional Development including book studies, article review/discussion, etc. John encouraged the board to think about these options to achieve the 2 hours/year of required Professional Development.
10. PUBLIC COMMENT ON NON-AGENDA ITEMS: NONE
11. ADJOURNMENT: Kristi Kusek adjourned the meeting at 5:40 pm. Elaine Crafton seconded.

NEXT REGULAR BOARD MEETINGS: November 17, 2020

Minutes of all board meetings are available after approval by the board at [allegan.innocademy.com/our-board/](http://allegan.innocademy.com/our-board/) and at:

**INNOCADEMY ALLEGAN CAMPUS**  
**2611 56TH Street**  
**Fennville, MI 49408**  
**269-561-4050**

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by

the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (248) 505-6829 at least two (2) days prior to the meeting.

INNOCADEMY ALLEGAN CAMPUS has provided public notice of this meeting at INNOCADEMY HOMESTEAD CAMPUS (8485 HOMESTEAD ZEELAND, MI) AND INNOCADEMY ALLEGAN CAMPUS (2611 56<sup>TH</sup> FENNVILLE, MI)